

A photograph showing a golfer in black shorts and white golf shoes being supported by two people in blue jackets. The golfer is being held up from behind, and the scene is set on a green golf course. The text is overlaid on a dark horizontal band across the top of the image.

# WHEN EVERY MOMENT COUNTS

HOW DATA STORAGE & ACCESS SAVES LIVES

**ACTIVE**Net

Given the volume of programs and camps community organizations run, managing paper forms for emergency, medical and dietary information, as well as waivers and consents, is not just an inconvenience - it's a liability. And while you work every day to support and protect your customers, if the critical information to keep them safe is not at your fingertips, it could literally make a life or death difference.

## When Every Moment Counts

Many community organizations spend enormous amounts of administrative time collecting and inputting participant and member data. This represents a huge cost from a time, effort and financial perspective. In fact, research indicates paperwork costs your organization \$5 per participant.

Even worse, however, is the risk when critical minutes are spent searching for a vital piece of information in the event of a real emergency.

## 5 Reasons Your Emergency Information is NOT at Your Fingertips

As a busy organization with demanding needs, there are many reasons you may not have a strong data management system in place:

- + **Difficult administration:** It is time-consuming to identify which participants have completed required paperwork, and to search for those with medical concerns and dietary requirements.
- + **Fear of inconveniencing members or customers:** Participants in multiple programs are frustrated completing the same form time and time again for the same organization.
- + **Accessibility concerns:** There is no central system for critical information. Contact information, waivers, consents and medical details are housed in multiple places on different forms.
- + **No lead time:** The majority of paper forms are submitted at the beginning of a season or session, when staff is buried with extra administrative tasks. The intention may be to get organized when the dust settles, but hyper-busy seasons flow into already overloaded schedules and non-urgent tasks often get pushed to the back burner.
- + **Changing or incomplete information:** Information such as new contact information or a change in a medical condition is often outdated. On average, 30% of forms fall out of date every 4 months.

### How much time is spent on managing paper forms?

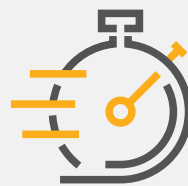


**20+ min**  
required per form

Photocopying, distributing,  
collecting, filing, making  
copies, following up on  
outstanding matters



**30%**  
of forms are  
returned incomplete  
or illegible



**5 min**  
Average time  
to access forms  
in a crisis

## Centralizing your data online leads to:

- A better experience for members
- Access to critical information ahead of time
- Less administration
- Easier management within a single system
- Anytime, anywhere access
- Accurate information

## Your Solution: A Centralized Technology Partner

It's absolutely imperative that you be able to collect all the data you need - fast - with none of the hassle. A life may be saved or lost by how well you are able to securely manage medical and contact details, waivers and consents online, and connect directly with families in your community.

## Centralizing your data is the key to effectively managing:

### Medical Information

- + Reduce liabilities as individuals maintain their own critical medical data (e.g. allergies, required medications, special conditions, immunizations).
- + Customize forms as needed, so you collect the exact information your organization needs.

### Contact Management

- + Have parents and other emergency contacts (e.g. grandparents, nanny, neighbors) share their information with you online, so they can easily update them at any time, in case you can't reach the primary emergency contact.
- + Plug contact information directly into online communication tools, providing a quick, easy and efficient way to communicate with parents and emergency contacts.

### Reporting

- + View or download reports to help manage and support your community (e.g. participants with asthma, allergies or declined consents).
- + Save or share reports for reference or auditing needs.

### Waivers and Consents

- + Collect consent forms, codes of conduct and permission forms online to reduce administrative time, costs, paper and liabilities.

### Access

- + In the office or on the road, access participant records with a computer, printed copies, or the mobile app.
- + Use of apps allows for anytime, anywhere access, as you can view records with or without an internet connection.

### Communications

- + Send messages via email, text and voice to individual families, specific groups, or your entire list of participants, as well as their emergency contacts. Being able to connect - fast - to critical members during an emergency is crucial.


## Strategic Partnerships Can Save Paper, Time...and Lives


ACTIVE technology focuses on centralized data access not only for secure and accessible customer information, but also for overall organizational efficiency. Our partner ePACT Network broadens the ability of organizations like yours to care for and protect your members – when it counts.

Imagine the peace of mind you can experience and offer, while also saving up to 1,200+ hours of administrative time, 4,000+ pieces of paper, \$24,000 worth of overall administrative costs each year.

**LEARN HOW ACTIVE AND EPACT CAN  
TRANSFORM YOUR SENSITIVE DATA MANAGEMENT.**

800.661.1196

 [ACTIVENETWORK.COM/ACTIVE-NET](http://ACTIVENETWORK.COM/ACTIVE-NET)

 [COMMUNITIES@ACTIVENETWORK.COM](mailto:COMMUNITIES@ACTIVENETWORK.COM)